



Regular Meeting Minutes
Robla School District Governing Board
October 19, 2017 at 5:30 P.M.
Glenwood School, 601 Jessie Avenue, Sacramento, California

Call to Order	With a quorum present, the meeting was called to order at 5:31 p.m. Present: Dennis Boyd (Presiding), Ken Barnes, Kim Barnes, Nuvia Cardona and Craig DeLuz. Also present: Superintendent Ruben Reyes.
Closed Session	Having received no requests for public comment, the Board met in closed session to discuss the following: Public Employment – Intervention Assistant, Instructional Assistant, Teacher, African American Community Outreach Assistant, Health Services LVN.
Open Session	The Board reconvened in Open Session at 6:32 p.m. President Boyd led the Pledge of Allegiance. It was moved/seconded (Howard/Cardona) to adopt the agenda with an addendum. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)
Communications: Written and Oral	President Boyd acknowledged that any written communications to the Board had been distributed. There was no public comment.
Robla Education Foundation Report	No representative was present.
Robla Park Community Association Report	No representative was present.
Employee Associations Reports	RTA President, Leah Boylan, reported that teachers are excited to use the new curriculum and that she is looking forward to attending the West Coast Labor Management Conference next week. CSEA President, Lydia Petitjean, thanked the district for supporting the labor management collaboration. She showed a video she saw at the CSEA conference that was created by Cajon Valley Unified School District celebrating the first day of school.
Principal's Report	David Gutierrez, Principal of Glenwood School, reported on school activities including the following: <u>Glenwood</u> – Upper grades are 1 to 1 with Chromebooks and next week they will be visited by Senator Pan for Red Ribbon Week; <u>Bell Avenue</u> – On Sep. 22 and 29, in collaboration with United Way, Principal Financial, Sacramento River Cats and Green Acres Nursery, they built and planted two raised garden beds; <u>Taylor Street</u> – On Oct. 23, United Way Experience Corps tutoring begins and on Oct. 26, they have their Harvest Festival from 5:30-7:00pm; <u>Robla</u> – On Oct. 20 Parent Teacher Club is hosting Spaghetti Night and on Nov. 7, they are holding their Harvest Festival; <u>Main Avenue</u> – On Oct. 26 from 5:00-7:00 pm, they are having their Harvest Festival and on Nov. 2, the Farmer's Market.
Superintendent's Report	Superintendent Reyes began his report by introducing Raquel Atunez of Hazel who introduced her team to explain the telemedicine services they arrange. Mr. Reyes said there are conversations with the county about funding this program in Robla. Superintendent Reyes thanked all who helped during the water crisis at Glenwood – district office staff, school office staff; kitchen staff and Daniel Savala of Councilmember Warren's office. He reminded the board about a recent change to the law that revives the Gun Free Zone Act at schools. He stated that the school dashboard will change and will now include some local priorities related to LCAP. He informed them about teacher training on PLCs (Professional Learning Communities). He announced that he


President


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has been accepted to CA Ed Partners Collaborative Continuous Improvement which will give him the opportunity to discuss our school system with other education leaders. He reminded the board of the upcoming governance training on November 17-18. Finally, he shared August enrollment numbers.

Board Member
Reports

Trustee DeLuz said SB51 provides an exception for districts under 2,500 student enrollment. He said AB424 removes the liability on school districts for concealed weapons but it also removes local control. He asked that we examine our current board policy to ensure that it reflects current law. Trustees Cardona and Howard had nothing to report. Trustee Barnes thanked the superintendent for his handling of the water issue at Glenwood School and encouraged all to sign up for Sacramento Alert. He encouraged all to contact local politicians about better community communications. He summarized points he learned at the CLSBA conference about political ideology and bullying. He feels the need to educate our administrators on what to look for with human trafficking. Trustee Boyd attended the ceremony at Bell Avenue School in conjunction with Green Acres, United Way and Rivercats and the installation of planter boxes. He observed that, as he participates in Reading Partners, the kids refer to the anti-bullying things they have learned at school.

Information:
Piggyback
Purchase Order

Mike Henkel, CBO, explained that this allows us to piggyback on to an existing agreement with no public bidding so we can quickly move forward at Taylor Street School. He clarified that this is not the first time we have used this piggyback process.

Presentation:
Facilities Update

Ernesto Flores of CFW announced that the county miscalculated the tax rate to be levied on the 1993 bonds so they will issue a new tax bill to residents. At Main Avenue School, the first floor frame is complete, and next week they are installing the kindergarten playground. There is a delay at DSA for elevator approval. As work begins on the second story, the construction equipment will be removed from back fields so restoration of fields can begin. For Taylor Street School, they are working with Enviroplex on design plans that they expect to submit to DSA at the end of November and hope they are out of DSA by March/April 2018.

Presentation:
Quarterly
Marketing Progress
Update

Heather McGowan, marketing consultant, reviewed accomplishments over the past few months such as focus groups, walkthroughs and parent and employee surveys. She also outlined the upcoming activities, such as marketing and communication strategic plan and district promotional campaign.

Presentation:
Teacher
Professional
Growth System

Superintendent Reyes and Christie Erhart shared the design team composition and the new terms that go with the new system; reviewed the timeline including past and future dates; defined the role of facilitator; showed a diagram of the professional growth review system including the schedule of reviews; then discussed in detail the various steps involved and forms to be used in the review cycle including the rubric for the primary and intermediate grade levels. They concluded with next steps in implementing the system.

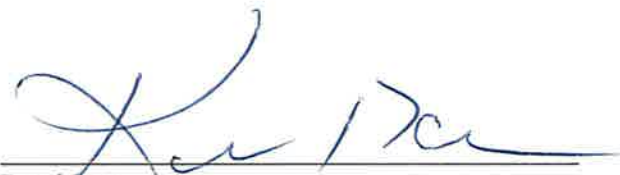
Presentation:
Williams UCP
Quarterly Report

Superintendent Reyes reported that the district received no complaints this quarter regarding sufficiency of textbooks, emergency school facilities issues or teacher vacancies or misassignments.

Consent Agenda

It was moved/seconded (Barnes/Howard) to approve the consent agenda items below.

- Adopt minutes of September 7, 2017 and September 28, 2017 regular meetings



President



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- Ratify warrants for August 2017
 - Accept donations: to Taylor Street School: \$250 from United Way for Day of Caring; to Glenwood School: \$35.00 from United Way, \$1.29 from The Kula Foundation, and \$390.00 from Robla Education Foundation.
 - Personnel Report #18-02.
- Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Add 6 hour/10 month Instructional Assistant II SDC roving position

It was moved/seconded (DeLuz/Barnes) to authorize the addition of a 6 hour/10 month Instructional Assistant II SDC roving position short-term from November 1, 2017 through June 15, 2018. (Special Education). Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Add Coordinator of Student Wellness and Nutrition

It was moved/seconded (DeLuz/Cardona) to authorize the addition of an 8 hour/12 month Coordinator of Student Wellness and Nutrition and approve the corresponding job description and range. (General Fund LCFF. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Eliminate 6 hour/10 month Instructional I SDC position

It was moved/seconded (DeLuz/Barnes) to eliminate a 6 hour/10 month Instructional Assistant I SDC position at Taylor Street School effective July 1, 2017. (Special Education Funds – Position vacant). Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Board resolution 791 approving child development service contracts

It was moved/seconded (DeLuz/Howard) to adopt Board Resolution 791 approving CDE Contract CSPP-7405 Amendment 01 to provide child development services and authorizing designated personnel to sign contract documents in the 2017-18 school year. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Board resolution 792 approving child development service contracts

It was moved/seconded (Howard/Barnes) to adopt Board Resolution 792 approving CDE Contract CCTR-7189 Amendment 01 to provide child development services and authorizing designated personnel to sign contract documents in the 2017-18 school year. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

MOU with CSEA - reclassification of positions

It was moved/seconded (Barnes/Cardona) to approve Memorandum of Understanding with CSEA regarding reclassification of positions for 2017-18. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Architectural design of fire alarm system at Glenwood School

It was moved/seconded (Barnes/Howard) to approve Nacht and Lewis for the architectural design of the new fire alarm system at Glenwood Elementary School. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Dell's quote to Purchase Chromebooks

It was moved/seconded (Cardona/Barnes) to approve Dell's quote for the purchase of 500 Chromebooks. Motion carried unanimously. (Ayes: Boyd, Barnes, Howard, Cardona, DeLuz)

Requests for Future Agenda Items

Trustee Howard requested explanation of PLC language and a presentation on PLSTs to broaden the board's understanding of PLC and PLSTs and more details on site enrollment and attendance. Trustee Boyd requested communication via text message rather than email for urgent matters. Trustee DeLuz requested a glossary of acronyms for district initiatives.

Adjournment

There being no further business to conduct, President Boyd adjourned the meeting at 8:52 p.m.


President


Clerk or Vice President